

JIFIS INTERNATIONAL SCHOOL

SCHOOL FEES POLICY

Jifis International School (Jifis) exists to give Christ-centred holistic basic education to children. The prompt payment of school fees is integral to the life blood of the school.

Parent Responsibility

When enrolling children at Jifis, parents are advised of the fee structure and it is important that parents understand and commit themselves to fulfilling these obligations. Parents must understand that the school in addition to being an educational institution, is financial as well and relies solely on fees to meet its obligations and maintain its relevance.

Parents who enrol their children at Jifis International School assume a moral and legal obligation to pay school fees.

The School's Responsibility

The school has the responsibility to review and recommend fee levels. The factors taken into consideration are operating expenses, staff compensation and profits.

Bill/Invoice Schedule

School fees invoice/bill shall be sent to parents in the vacation preceding the new term.

Families with more than one child (siblings) shall have discounts – amount determined by the school.

Kindly note that students admitted into Jifis before half term will be required to pay the full term's fees whereas those admitted after half term will be charged 50% of fees.

Payment of Fees

Parents have the option of settling the fees in either of the following 3 ways:

1. Full payment of the amount invoiced by the first week of school re-opening.
2. Payment in two instalments – Half of amount invoiced 1st week of the term and the other half mid-way into the term.
3. Payment in three instalments – within the first three months, at the beginning of each month (not at the end)

Fees Arrears

All fees for a particular term are to be paid within that term, not extending into the preceding.

Fees in arrears for a particular term are to be fully cleared before the child returns to school the next term. Previous term's fees will not be carried forward into a new term.

School Fees Discount

Jifis International School gives discount to families with more than one child enrolled in the school (siblings).

For two children (siblings) enrolled, the 2nd child enjoys about 25% discount on tuition fees. The first child pays tuition fees in full.

For three children (siblings), the 3rd child enjoys about 50% discount on tuition fees. The first two children pay fees in full.

For four children (siblings), the 4th child enjoys about 75% discount on tuition fees. The first three children pay fees in full.

For five children (siblings), the 5th child enjoys free tuition fee while the first four children pay fees in full.

From the 6th child, the cycle begins again as from the first child.

Accounts for fees payment

Payment of fees should be made into the school's accounts as follows:

1. Bank: Access Bank
Branch: Tema C1
Account Name: Jifis International School Ltd.
Account Number: 0261673442161
2. Bank: GCB Bank
Branch: Central University
Account Name: Jifis International School
Account Number: 1721180000387
3. UMB
Branch: Tema Main
Account Name: Jifis International School
Account Number: 0041532310014
4. MTN Merchant Number:
294590
Name: Jifis International School.

Any cheque payment that is returned will be surcharged 10%. Absence from school will not have fees reduced. Fees paid are not refundable. If a learner is absent from school for any reason, the school fees continue to be payable in order to maintain the learner's place.